

Forward Plan for Committee Items

Head of Service/Contact:	Amardip Healy, Chief Legal Officer
Urgent Decision?(yes/no)	No
If yes, reason urgent decision required:	N/A
Annexes/Appendices (attached):	Annex 1: Forward Plan 2018/19
Other available papers (not attached):	None

Report summary

This report sets out a work plan for the next Municipal Year.

Recommendation (s)

That the Committee notes the forward plan for items.

1 Implications for the Council's Key Priorities, Service Plans and Sustainable Community Strategy

- 1.1 The Council's Key Priorities and Service Plans are under pinned by decisions made by the relevant policy committees.

2 Background

- 2.1 The forward plan for committee items will be updated and reported to each meeting of this Committee. It is intended to support the delivery of the Key Priority Targets and provide members with an overview on upcoming reports.
- 2.2 A report elsewhere on the Agenda sets out the Environment Committee's Key Priority Targets for 2018 to 2019. Progress against these targets will be reported in Members' Update and monitored by the Audit, Crime & Disorder and Scrutiny Committee.

3 Forward Plan for Committee Items 2018/19

- 3.1 A forward plan of anticipated reports is attached at **Annex 1**.

Environment Committee

11 June 2018

4 Financial and Manpower Implications

- 4.1 Whilst there are no direct financial or manpower implications for the purposes of this report, it should be noted that overall financial and resource implications were taken into account when developing the Key Priority Targets for the policy committees.
- 4.2 Financial and manpower implications in relation to specific targets which require a committee approval prior to implementation will be set out in the relevant report.
- 4.3 **Chief Finance Officer's comments:** *None for the purposes of this report.*

5 Legal Implications (including implications for matters relating to equality)

- 5.1 There are no legal implications for the purposes of this report.
- 5.2 **Monitoring Officer's comments:** *Having a work plan reported to each meeting is supported.*

6 Sustainability Policy and Community Safety Implications; Partnerships

- 6.1 There are no implications for the purposes of this report.

7 Risk Assessment

- 7.1 Good planning facilitates timely and effective decision-making in the achievement of the Committee's targets.

8 Conclusion and Recommendations

- 8.1 Not all of the Committee's Key Priority Targets require a committee report prior to implementation. However, the forward plan for committee items will assist Officers in delivering those targets that require a decision on a matter of policy prior to implementation.
- 8.2 The Committee is asked to note the forward plan for committee items set out in **Annex 1**, which will be reported regularly to the Committee and updated as necessary.

Ward(s) affected: (All Wards);